



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Ms Julie Taylor
Secretary & Assistant to the Clerk: Mrs Elizabeth Thomas

Minutes of the Parish Council held at The Village Hall at 8.00pm on Thursday June 25th 2015

Councillors Present: Cllrs Philip, Gooch, Hannibal, Howard, Wood and Hammond

Apologies: Cllrs Jones, McDonald, Vincent and Purkiss

Officers Present: Julie Taylor (Parish Clerk and RFO)
Elizabeth Thomas (Secretary & Assistant to Parish)

1. Apologies for Absence

Cllrs Jones, McDonald, Vincent and Purkiss

Noted that Cllr Robert Young has resigned. Epping Forest DC will be informed.

2. To discuss and approve the Minutes of the Parish Council meeting held on May 20th 2015.

One amendment – Donkey Derby will be July 5 not July 12 – otherwise all correct and signed as a true record by Cllr John Philip.

3. Declarations of Interest (existence and nature) with regard to items on the agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI.2007/1159)(The Revised Code)

None

4. Public Participation Session with regard to items on the Agenda.

- 4.1 Local Plan Green Belt Review: Resident asked if there will be a longer comment period. Cllr Philip said there will be and we will discuss this subject in more detail later tonight.

5. Correspondence – Clerks Report

- New Storage Area: will cost around £7,500 excluding VAT. Village Association to pay half the costs and we will use Section 106 funds from EFDC to pay for this.
- Tesco deliveries: these have been happening at 2.30am recently and residents have complained. Parish Council met Tesco reps who were understanding and said they would keep noise to a minimum and if it's really unfeasible to deliver overnight, will look into changing the schedule. Council to monitor situation and Cllr Gooch to check original planning permission to see what the restrictions were.
- Training: Cllr Howard & Julie Taylor have successfully completed a Defibrillator Training Course.

- Yellow lines: Residents have asked about getting yellow lines in Coppice Row – there is not much that Council can do right now as the Green will come first.

6. Local Plan Green Belt Review

Local Council Liaison Committee briefing June 15 has produced documents for this. As part of Local Plan work, there is to be a district-wide review.

There will be a study of various parcels of land in the district; considerations will be made over stopping expansion and coalescence of large settlements and the preservation of historic towns and countryside areas. Map work and site visits will take place and larger areas will be scrutinised. Aim is to reaffirm value of Green Belt in the area. Council will look at this issue in more depth next meeting – the response period is extended to July 27 2015 with a report going to Cabinet in August, to gain access to the next stage of the process.

Council will be required to work on this: suggested that Planning Committee could form a sub-group to take responsibility for our contribution to the Review and also study areas of the Green Belt that affect Theydon Bois, for example the Theydon-Debden boundary. Councillors Philip, Wood, Howard & Gooch to attend this group and Rural Preservation, Village Design Statement and T-BAG representatives should be invited. The first meeting is mooted to take place in the next two weeks.

7. Finance and General Purposes Committee/Community Liaison Committee

Payments made since the last meeting were approved.

8. Planning Committee

Councillor Gooch commented on the following:

- 8.1 Appeal on the refusal for 47a Theydon Park Road will go ahead: we will write to them and reinforce our objection.
- 8.2 Still ongoing issues re. 119 Theydon Park Road and certificate of lawful development – we are lodging objection.
- 8.3 Nothing new re. TfL car park since the last letter we received from them stating that they would hold off till legal processes were dealt with. Resident said that a claim is lodged for judicial review – we could ask for consideration under Aarhus convention. TfL have acknowledged service and will contest the claim: EFDC have not submitted acknowledgement of service to the court. Council has done everything necessary: we are not sure when we will hear back from the court.
- 8.4 Storage Area: see clerks report for details. Cllr Gooch and J.Padfield from the Village Association have discussed this and the area is now cleared for works to begin. We have had quotes to level the ground, organised by Peter Barry from the Youth Centre. Next we need to decide layout of building, eg. Lights, power points and windows.

9. Highways and Environment Committee

Piercing Hill resurfacing – Cllr Purkiss has expressed disappointment at this as the materials do not appear to be as robust as they should be.

10. Cemetery Committee

New area: the hedge is being cleared off and checked, and Cllr Hammond is going to draw up plots.

11. Community Liaison

11.1 Seniors Event on June 12th 2015: Cllr Howard reported that we had roughly 30 attending including a good turnout from Frank Foster House. Thanks go to all those who helped us on the day.

11.2 Christmas Market:

- Cllr Vincent met traders and we await feedback.
- Letters to go out in next few weeks re. road closure
- Band has been booked for the event
- Cllr Howard to meet Parish Office staff to plan logistics.

12. Health Matters

- Cllr Howard has been corresponding with NHS England – his contact is Ian Ross. NHS England are happy to come to Theydon Bois to discuss NHS issues with us – Cllr Philip agreed with this idea.
- Agreed to let people know when the discussion will take place (projected for September 2015) He has also spoken to Debbie, the Limes Practice Manager; she would like to attend a meeting here (also probably September 2015) and discuss issues and questions that are arising.
- The Limes are looking into two extra clinical sessions. Cllr Howard to seek more details & feedback and a further dialogue with Debbie.
- Cllr Gooch suggested a meeting dedicated to health services in the area (possibly with the next Parish Council meeting) and proposed a vote of thanks to Cllr Howard for his work on this issue.

13. Youth & Community Centre

- Pre-emption agreement and TPI have arrived.
- Transfer of title carried unanimously (Cllr Hammond proposed, Cllr Gooch seconded).
- There is one query (P.3 1.7) over definitions of “writing and written” – if this should mean fax and email, which we prefer, or fax rather than email, or neither fax nor email.
- Position of trustees to be consolidated at next annual meeting.
- Cllr Hammond would like to be a Trustee.

14. Date of Next Meetings

Next meeting set for July 30. August meeting is usually awkward because of holidays, so Committee agreed to miss out that month and have the following meeting in September. If there is an emergency we can call an Extraordinary Meeting in August. Planning meetings will run as per usual. Parish Office Staff can organise the Health Matters meeting when instructed.

15. Any Other Urgent Business for Report (without decision)

Residents raised issue of possibility of yellow lines on Coppice Row, as part of a campaign to combat speeding in the area. Advised that parking is a NEPP issue rather than the Parish or District council's. General discussion of the parking situation in Theydon Bois followed and Committee suggested that if there are proven obstructions, residents should feel free to inform the police.

16. Following Agenda items will exclude Public and Press

None.

Councillor Philip closed the meeting at 9.08pm

Julie Taylor
Clerk to the Council

Councillor John Philip
Chair of the Council